



# Environmental Management System



07 4940 3502



[swiftyclean.com.au](https://www.swiftyclean.com.au)



# Environmental Management System (EMS)

## Environmental Policy

Swifty Clean (“we”, “us”, “our”) is committed to minimising environmental harm, supporting sustainable practices, and complying with all relevant legislation, including the Environmental Protection Act 1994 (QLD). We recognise our responsibility to conduct cleaning operations in a way that protects the environment, and we take all reasonable and practicable steps to reduce our footprint while supporting the sustainability objectives of our clients.

## Objectives

Our internal Environmental Management System, while not yet formally certified to ISO 14001, follows the same principles of planning, implementation, monitoring, and continuous improvement. This approach ensures that environmental responsibilities are embedded into our everyday work. We focus on safe chemical management, resource efficiency, waste minimisation, and continuous staff awareness and training. Our system is written with the medium-term goal of conforming and being certified to ISO 14001.

## Chemical and Hazardous Substances Management

Chemical management is central to our EMS. All cleaning chemicals used by Swifty Clean are supported by current Safety Data Sheets (SDS) in compliance with the *Work Health and Safety Regulation 2011 (QLD)*. These SDS are accessible at every worksite and form part of worker induction and refresher training. Chemicals are handled, stored, and disposed of carefully to prevent spills, contamination, or environmental harm, and staff are trained to use them strictly according to the manufacturer’s instructions and SDS guidance.

## Sustainable Products and Practices

Where possible, we select biodegradable, low-toxicity products, and environmentally certified cleaning products. Microfibre cloths, efficient cleaning equipment, and measured dosing are used to reduce chemical and water consumption. Disposable and single-use products are avoided wherever safe and practicable.

## Waste and Recycling

We are equally committed to responsible waste management. General waste and recyclables are separated, sharps and biohazards are collected in approved containers, and single-use plastics are reduced wherever alternatives are practical. Our cleaning teams are trained to ensure that waste is removed safely and responsibly, protecting both the community and the environment.



## **Energy and Water Efficiency**

Energy and water efficiency also form part of our approach, with energy-efficient equipment in use across our sites, training provided to staff on water-saving cleaning techniques, and a requirement that lights and equipment be switched off when not in use.

## **Training and Awareness**

Environmental responsibilities are included in company inductions, refresher training, and huddles to ensure staff remain aware of their obligations. Workers are encouraged to raise ideas for reducing environmental impact and to report any issues they identify. Records of chemical use and environmental incidents such as spills are maintained and reviewed. Where incidents occur, they are investigated promptly, and corrective actions are taken to prevent recurrence.

## **Fleet and Transport Emissions**

Swiftly Clean will progressively renew its vehicle fleet with electric vehicles (EVs) as assets reach end-of-life, prioritising models that meet operational and safety requirements for our sites. Where EV deployment is not yet practicable due to range, duty cycle or charging availability, we will procure the most fuel-efficient, low-emission alternatives (including hybrid-electric) as an interim step. We will plan and maintain depot charging infrastructure; implement route optimisation and anti-idling practices; and consider whole-of-life cost and emissions in procurement. We have installed fleet-wide telematics across existing internal-combustion vehicles to minimise fuel consumption and tailpipe emissions and to coach drivers on more efficient driving practices. Performance will be monitored through fuel/electricity use and emissions metrics and reviewed as part of our EMS continuous improvement cycle.

## **Monitoring and Continuous Improvement**

This Environmental Management System is overseen by Swiftly Clean's Management, who ensures that resources are available, staff are trained, and environmental requirements are met. Our Regional Manager and Team Leaders monitor compliance on a day-to-day basis, while all workers are expected to follow sustainable practices, use chemicals responsibly, dispose of waste correctly, and report environmental hazards. We also work in close partnership with clients to ensure our practices align with site-specific environmental objectives.

The EMS is reviewed annually, or earlier if there are changes to legislation, client requirements, or company operations, to ensure that we continue to improve our environmental performance and meet our commitment to sustainability.



## Approval Block

Version	Approved By	Approved Date	Approved Signature	Review Date
1.0	Hugo Wiffen	22/08/2025		22/08/2026